

SOUTH STRAND SHAG CLUB BYLAWS
REVISED JANUARY 2024

ARTICLE I

The name of this organization shall be **SOUTH STRAND SHAG CLUB, hereinafter referred to as SSSC.**

ARTICLE II

The purpose of the SSSC is to perpetuate and preserve the shag dance, the rhythm and blues and beach music, and the atmosphere surrounding the shag dance; and to create and maintain an environment conducive to the dance.

ARTICLE III-ORGANIZATIONAL POLICY

The SSSC is hereby declared non-profit. It shall not have any power to issue certificates of stock or declare dividends, and not part of its net earnings shall be used for the benefit of any individual officer, member, or director. The balance, if any of all money received by the club from its operations, after the payment in full of all debts and obligations of the club of whatever kind or nature, shall be used and distributed exclusively for the promotion and development of the shag dance.

ARTICLE IV – MEMBERSHIP

Membership in this organization shall be open to all adults 21 or older, regardless of race, creed, age, or gender, interested in the work and purposes for which this club was established. To become a member, an individual must complete and submit a membership application along with the current dues payable. Benefits and termination of membership are to be determined by the Board of Directors for the SSSC. Unacceptable conduct will be brought before the Board for a majority vote for possible termination of membership.

ARTICLE V – DUES

Annual dues for all classes of membership shall be fixed by the Board of Directors. Dues shall become payable January 1st and shall be delinquent if not paid by Valentine/re-up party.

If a member's dues are not paid by Valentine re-up party, his/her membership shall stand suspended until the full amount of annual dues is received by the Treasurer.

The Board of Directors may permit one-year and lifetime complimentary membership. The Board of Directors may also permit Honorary Members, who it is presumed, will normally be people in the community who have made outstanding contributions to the objectives of the South Strand Shag Club. Any nominations should be submitted to the Board for approval.

ARTICLE VI – GOVERNING BODY

Section 1

The governing body of the Club shall be a Board of Directors consisting of:

PRESIDENT

VICE PRESIDENT

SECRETARY

TREASURER

SERGEANT AT ARMS

No more than SEVEN (7) AT-LARGE MEMBERS

Section 2

The Board of Directors shall serve as the main governing body of the South Strand Shag Club. The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Sergeant at Arms, out-going President (advisory capacity only), and up to seven elected members at large. President shall serve as the chairman and will only vote in the event of a tie.

Section 3

A candidate for each office shall:

Be a member in good standing.

Have a working knowledge of Parliamentary procedure.

Have demonstrated leadership capabilities.

Candidate for Secretary shall be proficient in recording and transcribing.

Candidate for Treasurer shall have previous experience in record keeping and financial reporting.

Candidate for Vice President shall be willing to stand for election as President.

ARTICLE VII – ELECTIONS

- a. The Nominating Committee shall, in accordance with ARTICLE XI of these By-Laws, thirty (30) days prior to the annual election meeting, propose a slate of qualified candidates for the officers and Board of Directors.

Additional nominations will be accepted from the floor, provided a nominee's qualifications are in order.

- b. Officers shall be elected by ballot (unless a nominee stands unopposed, in which case the President may allow for election by voice vote), in all cases a majority vote shall elect. If one candidate does not receive a majority vote, balloting will be repeated on the two candidates receiving the highest number of votes.
- c. The Chairman of the Nominating Committee will conduct the elections.

ARTICLE VIII – TERM OF BOARD OF DIRECTORS

Terms of office, vacancy in office, removal from office:

Section 1

The term of office for all members of the Board of Directors shall be one year. Directors may be re-elected.

Section 1 cont.

Members of the Board of Directors shall assume office January 1 of the year following their election.

Elections shall occur the second Saturday of November.

Section 3.

Removal from office.

Any member of the board, as indicated in article VI or committee chairman who fail to perform the required duties shall be removed from office by a majority vote of the Board.

Section 4

Resignation from Office,

Any member of the Board or committee member who is unable to perform the duties of their office for period of (90) days shall submit their resignation to the Board.

ARTICLE IX - DUTIES OF BOARD MEMBERS

Section 1

In addition to the duties set forth in these By-Laws, Board members shall perform such duties as are implied by their respective offices and as are consistent with standard parliamentary procedures.

Section 2.

The President shall:

Be the chief spokesperson for the club.

Be Chairman of the Board of Directors.

Appoint, subject to the approval of the Board of Directors, committee chairmen.

The President may serve when requested on any committee, except the Nomination committee.

The President shall be an ex officio member of the Membership Committee

Section 2 cont....

Have the authority to approve any media publications.

Serve as the Immediate Past President in an advisory capacity, with no voting privilege, for one year.

President shall approve all checks and requests for reimbursement.

Section 3

The Vice President shall:

Assist the President throughout the year.

Assume the duties of the President in the President's absence.

Be willing to stand for election as President.

Section 4

The Secretary shall:

Record, transcribe, and keep minutes of all meetings including Board meetings.

Maintain a current list of officers, committee chairmen and members, and members of the SSSC.

Provide all committee chairmen with current member's name, address, and phone number list.

Serve as custodian of all important documents and records except financial records.

Maintain a current directory of names only and have it available for the membership at large.

Section 5

The Treasurer shall:

Be custodian of all funds.

Keep a detailed account of receipts and disbursements and furnish financial reports to the Board of Directors.

Provide and maintain a form for expense reimbursement for approval by the President.

As soon as practical, after assuming office, audit the previous (12) months and review with the Board of Directors at the earliest opportunity after assuming the position of Treasurer.

Section 5 cont.

Treasurer is responsible for the checkbook and can write and sign all checks with prior approval by the President.

Make deposits in a timely manner

Section 6

The Sergeant at Arms (SAA) shall:

Keep a pleasant demeanor in all situations.

Keep control of difficult situations.

Keep peace at the meetings.

Keep the law and order at all club functions.

Section 7

Transfer of files.

As soon as practical, following the election of officers, a retiring officer shall transfer all files and record in his/her possession to his/her successor.

An officer vacating an office before the expiration of a term shall immediately transfer to his/her successor the records of that office.

ARTICLE X – BOARD MEETINGS

Section 1

The Board of Directors shall meet monthly and at such other times as determined by the President. In addition, the President shall call special meetings upon the request of four (4) members of the Board.

Section 2

A majority of the voting members of the Board of Directors shall constitute a quorum.

ARTICLE XI – COMMITTEES

Section 1.

There shall be two (2) types of committees:

- a. Standing
- b. Special

Section 2.

Each standing committee shall consist of eligible members in sufficient numbers to carry out the duties of the committee. The chairman of each committee shall request members to serve on his/her committee.

A list of the committee members shall be submitted to the Secretary for inclusion in the minutes of the Board of Directors.

Section 3.

The Standing Committees are:

- a. Membership
- b. Newsletter
- c. Food
- d. Nominating
- e. Event Coordinator
- f. Greeters
- g. Workshops
- h. Deejays
- i. Web Master
- j. Sunshine

Section 4

As soon as practical, following the annual election, committee chairmen shall transfer the records of the committee to the Board of Directors.

Section 5

The specific duties of the Standing committees shall be as follows:

MEMBERSHIP:

- a. The committee shall work toward maintaining and increasing the membership of the SSSC.
- b. To ensure that someone is stationed at the door at all functions to check membership cards, collect cover charges, etc.

NEWSLETTER:

- a. The President shall publish and distribute the newsletter monthly.

FOOD:

- a. Coordinate the provision of food for each club function.

NOMINATING:

- a. There shall be a Nominating Committee composed of at least 3 members.
- b. The Nominating Committee shall be responsible for soliciting, screening, and presenting a slate of candidates, thirty (30) day prior to the annual election meeting for the offices of the Board, to include: Vice President, Secretary, Treasurer, Sergeant at Arms, and up to seven (7) Members at Large.

Event Coordinator:

- a. Develop, and present to the board new Event ideas for the Club. Also responsible to Implement these ideas after approval by the board.
- b. The committee shall decorate the Club facility for special events and remove decorations within a reasonable time after the event.

Section 5 cont...

GREETERS:

- a. The Greeter's committee is in charge of signing up volunteers on the monthly greeter's schedule by phone calls or in person.

WORKSHOPS:

- a. Signing up volunteers to teach at both the line dance and shag workshops.

DEEJAYS

- a. This committee is responsible for identifying, contacting and assigning deejays to play at club events. All deejays selected should be members of the Association of Shag DJ's

WEB MASTER:

- a. Responsible for the club's web page, to include maintenance, design and hosting issues.

SUNSHINE:

- a. This committee will keep track of personal issues that effect our members and send appropriate cards to the member or their family.

Section 6.

Special committees as deemed necessary from time to time to carry on the work of the SSSC may be created by the President with the approval of the Board of Directors.

ARTICLE XII – DISSOLUTION

In the event of the dissolution of the SSSC, the residual assets will be donated and transferred to one or more organizations designed by the Members at Large.

ARTICLE XIII – FISCAL YEAR

The Fiscal year of the SSSC shall be designated as January 1 through December 31.

ARTICLE XIV – QUORUM

A quorum of the club shall be when (30) or more members, not including Board Members, are in attendance.

A quorum of the board of Directors shall consist of seven (7) members.

A majority of the members of any committee shall constitute a quorum.

ARTICLE XV

These by-laws may be amended by a majority vote of the board of Directors provided they have been submitted to the general membership no later than (30) days prior to the meeting at which they are to be acted upon. The only exception is that ARTICLE III shall not be altered, amended, repealed or any new By Laws substituted for ARTICLE III if such action would in any way, manner, or form affect a change in the exempt status of the SSSC, or the purposes promoted by ARTICLE III.